|  |  |
| --- | --- |
| umaiyal janakan | Toronto  4164090692  Umaiyal.janakan@gmail.com  Twitter/Blog/Portfolio |

|  |  |
| --- | --- |
|  | **Objective** |

To be given a chance to maximize my potential and contribute to the growth of the organization, working in an environment committed to protecting our natural resources while offering innovative solutions to contemporary issues Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

|  |  |
| --- | --- |
|  | Education |

## Diploma 2021| George S. Henry Academy–Toronto, Ontario

## Seneca College of Applied Arts And Technology North York, ON

## Environment Management

|  |  |
| --- | --- |
|  | Experience |

## General helper| ARK STORE

## 2021-2022

maintenance on shop machines such as checking, cleaning, Keeping work areas floors clean. pickup materials

# Crew member | Tim Hortons

### **2022-currenly**

### Preparing coffee and food orders

### Entering sales into cash register and collecting/processing payment

### Simple food preparation

### Providing great customer service

|  |  |
| --- | --- |
|  | Skills |

|  |
| --- |
| * Flexible and Adaptable * Problem Solving Team Collaboration Ability to multitask in a fast-paced environment, Friendly. * Foreign Language Skills! * Computer skills * Microsoft Office |

|  |
| --- |
|  |

**VOLUNTEER EXPERIENCE OR LEADERSHIP**

**Student Volunteer 2018-2019**

* Managed the schedule during teacher-parent interview night.
* Greeted incoming office visitors, answered questions, and directed individuals to office locations.
* Tutoring student after school.
* Organized Halloween events
* Fundraised money form Halloween events.

**Green team member 2019-2020**

* Monitored or tracked sustainability indicators such as energy usage, waste generation and recycling.
* Maintained excellent attendance record, consistently arriving to work on time.
* Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
* Offered friendly and efficient service to other team member, handled challenging situations with ease.
* Sustainable Agriculture
* Management of Personnel Resource