

ANDREIA DESOUSA

EDUCATION

Durham College, Oshawa, ON
Diploma, Social Service Worker, Expected in 2024

Fleming College, Online
Children's Mental Health Certificate, 04/2020
Part Time

Monsignor John Pereyma, Oshawa, ON, Canada
Diploma, High School, 06/2016

PROFESSIONAL SUMMARY

Experience in Sales Environment.
Proficiency in M.S Word and Internet.
Grade 12 Diploma.
Good Verbal, Written, and Interpersonal Communication Skills.
Fast Learner with Positive Work Aptitude.
Adaptable with Strong Work Ethic.
Skilled multitasker with superior problem-solving and organizational skills. Reliable and dedicated team player with hardworking and resourceful approach.

SKILLS

- Communication and Interpersonal Skills
- Conscientious and Detail-Oriented
- Strong Work Ethic
- Microsoft Office
- Efficient under pressure
- POS Systems and Ordering Platforms
- Verbal and Written Communication
- Attention to Detail
- Dependable and Responsible
- Organization and Time Management

WORK HISTORY

JANITORIAL CLEANER 06/2021 to Current
J&A Cleaning, Oshawa, Ontario

- Cleaned, stocked and sanitized restrooms and inspected hourly to deliver the employees immaculate, safe environments that reflected well on employer.
- Adhered to safety protocols, resulting in zero complaints, hazards or lost-time accidents.
- Organized and used industrial cleaning products following strict safety procedures.

SALES ASSOCIATE 08/2018 to 11/2018
Spirit Halloween, Oshawa, Ontario

- Responsible for stocking and restocking shelves, and use of ladders and step-stools
- Maintained employee washroom as required
- Responsible for cleaning up after customers on the floor and in the fitting rooms
- Operated point of sale system to cash goods for customers
- Responsible for accurate use of planograms.

LAWN CARE ATTENDANT 05/2015 to 10/2017

Neighborhood Work, No Company, Oshawa, Ontario

- Performed landscaping activities including cutting the lawn, and trimming weeds
- Operated leaf blower to maintain cleanliness of sidewalk and driveway.

05/2016 to 06/2016

J & A Cleaning, Oshawa, Ontario

- Responsible for sweeping and mopping floors
- In charge of ensuring windows were cleaned effectively with use of Windex.

CUSTODIAN 04/2016 to 05/2016

St. Gertrude's Parish, Church, Oshawa, Ontario

- Organized activity items in storage containers at the end of each day
- Sanitized and organized church equipment including children's toys, seasonal decor.