Ana Corrales

647-917-2830

Mississauga, ON L4Y 2G8

Objective: A Position as a light cleaner

Profile

• Highly productive, dependable and takes initiative Self-starter and resourceful team player who can also work well independently • Excellent organizational, multi-tasking and prioritizing skills • Ability to communicate effectively • Ability to work under pressure, establish priorities and respond to multiple requests within short deadlines.

Employment History

Baby Sitting   
Various neighborhoods families ​ 2017

* Responsible for performing light housekeeping, doing laundry and cooking
* Transporting kids; bringing them to soccer practice and dropping/picking them up from school
* Helping with homework, Reading to them and doing crafts
* Getting kids ready for bed

Skylink Networks

Brand Ambassador​​ May 2016 to September 2016

* Responsible for building brand recognition in Muskoka
* Successfully promoted Shaw
* Direct Satellite TV to resident and cottagers
* Communicated and engaged with customers face to face, through email and over the phone Generated new sales

Minaya’s Cleaning

Residential & Commercial light cleaner​ June-September 2015

* Responsible for dusting surfaces, picked up newspapers, magazines and other clutter
* Emptied the trash and replaced garbage bags • Vacuumed and swept main walk areas
* Organized drawers, shelves and closets

Education​

Business Administration

Universidad Latina Costa Rica 1990