



BRANKSOME HALL

Boarding Advisors

Employment Terms: Full-Time, Contract

Start/End Date: August, 2022 – End of June, 2023

Branksome Hall, a leading independent International Baccalaureate (IB) World School for girls challenges and inspires students to love learning and shape a better world. Through the unique combination of wellbeing, outstanding academics and international mindedness, Branksome Hall students and employees become impactful leaders who give back to their communities. With our values of Sense of Community, Inclusiveness, Creativity and Making a Difference as a foundation, Branksome Hall offers a strong liberal arts curriculum that develops critical thinking and inquiry skills.

Branksome Hall's Boarding Program provides a unique and enriching experience to students. Representing over 20 countries from around the world, our students are engaged in both curricular and co-curricular programming at the School. Located in the heart of Toronto, Boarding Advisors play a key role in fostering a sense of belonging for the students both within the Branksome and Toronto community.

The Opportunity:

We are seeking Boarding Advisors who are passionate about working with youth (13 -17) and providing an enriching Boarding experience for the students who reside on campus. Reporting to the Director of Boarding, the Boarding Advisors are responsible for the care and supervision of our culturally diverse Grade 7-12 students outside of the school day, as well as organizing and leading creative and entertaining programming for students on and off campus.

The successful candidates will ensure each boarding student feels safe and supported in their home-away-from home; that students thrive in the academic, co-curricular and Boarding program as well as participate in and actively shape the vibrant Boarding program. Establishing relationships with and maintaining on-going communication with parents and guardians via, email, phone, Zoom, and in-person will come with ease to the successful candidates.

In addition, the Boarding Advisors will assist in some departmental administrative tasks including maintaining duty logs, activity budgets, supply ordering, and online record keeping.

As members of the Branksome community the Boarding Advisors will be involved in the school's rich co-curricular program through coaching a team or supervising a school club to further enhance and deepen relationships with the students.

Required Qualifications and Experience:

The successful candidates will have related experience caring for or living with adolescents and providing support for their social and emotional well-being and academic and co-curricular development. Experience working with LGBTQ+ youth would be an asset. Possession of OCT, BSW, counselling or equivalent qualifications would be an asset along with Red Cross/LSS, NLS, First Aid and CPR certifications. The ability to act as a role model and to demonstrate a positive lifestyle around mindfulness and healthy choices as well as sensitivity to cultural diversity will come with ease to you. Boarding Advisors will be experienced with risk management practices and have the ability to maintain a calm, caring demeanour. Knowledge and familiarity of the GTA would be considered an asset.

With a passion for working with youth and the ability to build, caring relationships with the students and Boarding team, the ideal candidate shows initiative, is encouraging, organized, and thoughtful, bringing joy to their work. With a creative approach, the candidate is motivated and works well with a team. The Boarding Advisors will have the ability to remain flexible as the role requires a willingness to jump in as needed.

The Boarding Advisors will live on campus in a shared, furnished apartment with private bedroom suitable for one person and no pets. Accommodation is included in the compensation package.

How to Apply:

If you are interested in this position, [please click here](#) to submit your resume and cover letter. Applications will be reviewed as they are submitted. The posting will remain active until the positions are filled.

Applications will be reviewed from August 5, 2022 and this posting will remain active until this position is filled.

Applications will also be accepted by mail, please send your resume and cover letter to the following address:

Branksome Hall
Human Resources
10 Elm Avenue
Toronto, Ontario
M4W 1N4

Branksome Hall is an equal opportunity employer and welcomes applications from all candidates who meet the minimum requirements for the position. Branksome Hall is strongly committed to diversity, equity and inclusion within its community and especially welcomes applications from racialized persons/persons of colour, Indigenous/Aboriginal People of North America, persons with (dis)abilities, LGBTQ persons, and others who may contribute to the further diversification of ideas, and champion diversity in its broadest sense. Accommodations are available upon request for candidates engaging in all parts of the recruitment and selection process at Branksome Hall.

We thank all candidates for their interest; however, only those selected for an interview will be contacted.

To learn more about Branksome Hall, please visit <http://www.branksome.on.ca>