

Manager, Information Technology

Main Library, Full-time Permanent, 35 hours/week

We are seeking a technology expert and leader with the ability to build, manage and maintain a wide variety of technical tools, systems and equipment for staff and library customers. Someone who has the ability to plan and visualize future technology needs and trends within the library as well as strong communication and interpersonal skills to ensure successful teamwork and relationships. WPL is a place of ever-evolving technology where we provide the community with equal access to new and emerging tech offerings.

Want to be part of this story?

What you'll do:

Manage and maintain all library computer equipment and software used by staff and customers. Includes staff network/phones, library-specific software, servers, website, and library technology offerings.

Evaluate all technology for current use and relevance, also determine new product requirements and upgrades. Keep abreast to new and emerging technology.

Manage IT department staff including hiring, supervising, training and evaluating.

Manage department operating and capital budgets.

What we're looking for:

Expert knowledge of Windows Server platforms and applications, network security, disaster recovery, remote access, SSO and cloud-based solutions.

Exceptional ability to provide clear and concise communication. Excellent interpersonal and conflict resolution skills.

Analytical and critical thinking skills with demonstrated ability to use good judgement to manage situations and solve problems.

Post-secondary education in Computer Science plus at least 5-7 years of experience including management or strategic leadership.

Schedule includes day shifts, Monday – Friday, 35 hours/week plus on-call duties.

Schedules are subject to change.

The starting wage is \$96,369 annually (level H). Benefits and OMERS pension provided. The ability to work at any library location is required. Driver's license and access to a vehicle is required.

To apply, please submit your cover letter and resume by **March 14, 2022** to jobs@wpl.ca.

The Waterloo Public Library welcomes applications from diverse backgrounds including Indigenous persons, Black persons, persons of colour, persons with disabilities, LGBTQ+ persons and others that will contribute to the broadening of our ideas and experiences. For persons with disabilities, accommodations will be available upon request for any aspect of the recruitment process.