

Canadian Families and Corrections Network Dad HERO Program Supervisor / Facilitator



Canadian Families and Correction Network (CFCN) Mission Statement

Canadian Families and Correction Network's mission is to *'build stronger and safer communities by assisting families affected by criminal behavior, incarceration and community reintegration'*. We are a federally incorporated charity organization with a valued reputation of over 28 years in the correctional field across Canada.

What is the position? Program Supervisor / Facilitator

CFCN's Dad HERO (Helping Everyone Realize Opportunities) project is designed to assist dads in realizing they can be a valuable parent and to support their relationships, resiliency, and their mental health while in prison, and upon reintegration. We are looking for a full-time Dad HERO Supervisor / Facilitator to play a key role in this project.

What you will do?

- Assist with Dad HERO scheduling and oversight of staff
- Facilitate CFCN's Dad HERO programming in federal institutions, provincial jails, and in the community as needed
- Advertise and recruit participants (those currently or formerly incarcerated)
- Promote the project through social media (Facebook, Twitter, Instagram)
- Complete all required project reporting and statistics
- Other responsibilities in keeping with CFCN's projects
- Undergo and maintain security clearance that will allow access to federal/provincial correctional facilities
- Model respect for the participants and their diversity
- Ensure confidentiality and respect all project materials
- Network with correctional staff and communities to build professional working relationships
- Represent CFCN in an ethical and professional manner

Who are you?

We need an energetic, compassionate person who can assist with the many components of program coordination and assist with supervision. The position is for regular work hours, but there is possible evening and weekend work.

Do you:

- Have experience in the supervision of staff and volunteers (2 years preferred)
- Have experience working with children and families (2 years preferred)
- Have experience in course and group facilitation and activities (2 years preferred)
- Have experience working in a correctional setting (1 year preferred)
- Hold a bachelor's degree or diploma in a human service, corrections, or related field granted by an accredited college or university
- Have strong personal boundaries and the ability to maintain confidentiality
- Have the ability to work remotely and autonomously from your supervisor
- Demonstrate knowledge of the criminal justice system, prison family dynamics, and relationships
- Demonstrate excellent organizational and time-management skills
- Demonstrate excellent communication skills, written and oral (French is mandatory for this position)
- Demonstrate social media skills (Facebook, Twitter, Instagram) and content development
- Have the ability to achieve clearance to enter a federal prison (existing federal security clearance is an asset)
- Maintain reliable transportation

CFCN is an equal opportunity employer and is committed to fostering a diverse, inclusive culture. We welcome applicants of all racial and Indigenous groups, gender identifications, sexual orientations, and social backgrounds. We thank all applicants in advance for their interest, however, only those selected for an interview will be contacted.

Send your resume/cover letter to national@cfcn-rcafd.org by June 18, 2021.

**Come work with our great team of professionals across Canada and
be proud of the work you do to support the lives of children and families affected by incarceration.**