

## **JOB DESCRIPTION**

BCGEU

1. Position No. 80538, 80535, 80172, 80229, 80536, 22225E, 80469, 22260P, 81542, 81058	2. Descriptive Working Title Housing & Health Nurse		3. Present Classification Nurse 7
4. Division LMDM, IR, VI, NR	5. Branch Operations	6. Proposed classification	Date Revised Oct 2020
7. Position No. of Supervisor 80533, 80532, 23011	8. Descriptive Work Title of Supervisor Regional Director, Interior Region Manager, Housing & Health Services		9. Classification of Supervisor Excluded Management
10. Job Summary:			

The Housing & Health Nurse is responsible for providing assessment and consultative services for applicants and tenants with complex social and health care needs and/or behavioural problems. He/she/they provide training programs and critical event stress management defusing services; and liaise with regional and community health authorities, non-profit housing societies and co-operative housing groups. Housing & Health Nurse (HHN) currently registered as RN or RPN or both may provide direct service delivery to clients participating in BC Housing Programs and provide clinical oversight to other Housing and Health Services staff.

11. Duties
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### **PROVIDES ASSESSMENT AND CONSULTATIVE SERVICES FOR TENANTS AND APPLICANTS**

- Assesses applicants according to established program procedures to ensure available housing meets the needs of the individual
- Assesses and recommends actions to assist with tenants of social housing who have complex social and health care needs and/or exhibit behavioural problems. Works with site staff to follow up on progress and support with issues that may arise.
- Manages cases for tenants who are at risk of losing their tenancies; works with both internal team members and external agencies and health authorities to help tenants maintain a successful living experience
- Applies knowledge of medical needs, including medications, in completing applicant assessments and tenant consultations
- Assists team members in completing assessments on complex cases
- Prepares reports and confidential documents based on professional judgements
- Maintains records, statistics and client information for individuals referred to Housing & Health Services

### **PROMOTES AN UNDERSTANDING OF HOUSING AND HEALTH RELATED ISSUES**

- Provides training and/or orientation programs to internal staff, housing partners, and other external parties on relevant housing and health topics
- Provides or arranges critical incident stress management defusing services for BC Housing staff
- Acts as a community health resource for staff and tenants and shares knowledge base and best practices when encountering critical events

### **PARTICIPATES IN COMMUNITY HEALTH AND SOCIAL PLANNING FOR TENANTS OF SOCIAL HOUSING**

- Works with community health authorities and other relevant external agencies to identify gaps in the provision of appropriate housing and health services
- Identifies support needs and makes referrals to community health and other relevant external agencies to connect tenants to appropriate services to help them maintain their housing and well-being
- Provides ongoing support to BC Housing staff in making recommendations for improved delivery of health and social services to tenants

### **PROVIDES DIRECT SERVICE DELIVERY TO CLIENTS PARTICIPATING IN VARIOUS BC HOUSING PROGRAMS**

- Develops and implements Individual Service Plans which include initial assessment, goal setting, implementation, and ongoing evaluation of progress;
- Provides various types of health management education including both physical and mental health information and support
- Provides medication management, medication monitoring and side effects, and education to clients
- Works with other Operations team members to identify needs and connect tenants with accessing community resources related to daily skills living training, self-care management, social development training, volunteer and educational pursuits, and positive community transition
- Participates and supports with events at housing sites to support with fostering community health and positive mental wellness
- Works as a team with the Tenant Support Workers in providing clinical oversight and guidance for the implementation of each individualized service plan
- Liaises with community partners and health authorities to transition tenants who are no longer able to live independently to a more appropriate living arrangement

Performs other related duties that do not affect the nature of the job, including participating on project task teams or assisting with special assignments.

## STAFFING CRITERIA

1. Position No. 80538, 80535, 80172, 80229, 80536, 22225E, 80469, 22260P, 80540	2. Descriptive Working Title Housing & Health Nurse	3. Present Classification Nurse 7
4. Education, Training, and Experience		

Degree from a recognized program for Registered or Psychiatric Nurses

Eligible to practice nursing in the Province of British Columbia as a Registered Nurse (RN) or Registered Psychiatric Nurse (RPN)

Minimum five years' experience working with persons with psychiatric disorders and complex social and/or health care needs and/or behavioural issues in a community setting

Or an equivalent combination of education and experience suitable to the employer.

5. Knowledge, Skills, and Abilities
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### Core Competencies:

- Personal Effectiveness
  - Communication
  - Results Oriented
  - Teamwork
  - Service Oriented
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- Considerable knowledge of signs and symptoms of common medical conditions
  - Considerable working knowledge of medications usually prescribed for common medical conditions
  - Considerable knowledge of the signs and symptoms of common psychiatric disorders
  - Considerable working knowledge of the use of psychotropic medications including contraindications, precautions, adverse effects and usual dosage and route of administration.
  - Considerable knowledge of non-pharmaceutical treatment options for the treatment of psychiatric disorders
  - Considerable knowledge and skills in psychosocial rehabilitation principles
  - Considerable knowledge of the different types of mental health and/or addiction housing models
  - Sound knowledge of substance abuse and the different types of treatment programs for substance abuse
  - Sound knowledge of the role of community health resources and other social services
  - Ability to provide consultation services, crisis intervention and initiate/coordinate referrals to external agencies for services
  - Ability to communicate effectively, both verbally and in writing
  - Ability to prepare assessment and consultation reports within established time frames
  - Ability to independently plan, organize, and adapt to a changing workload
  - Ability to establish workload priorities
  - Ability to work independently and as part of a team in a multidisciplinary environment
  - Ability to work with a diverse population from various socioeconomic backgrounds
  - Ability to deliver training programs
  - Ability to provide critical event stress management defusing services to individuals following a traumatic event
  - Excellent interpersonal skills and proven ability to develop positive working relationships with other agencies and service providers
  - Excellent assessment and problem-solving skills
  - Proficiency in MS Office applications (Word, Excel, PowerPoint)
  - Requires travel and working periodic evenings. For positions outside of the Lower Mainland, extensive travel required.
  - Valid BC Driver's License and a reliable vehicle in order to respond to emergency and time-sensitive situations

Maintain current registration with British Columbia College of Nursing Professionals as a Registered Nurse or Registered Psychiatric Nurse